

**STATUTE OF ASSOCIATIONS AND INSTITUTIONS**

**OF**

**AYIA NAPA BEACH RACKET ASSOCIATION**

## DIRECTIVE

### AYIA NAPA BEACH RACKET ASSOCIATION

#### **CHAPTER A**

#### **ARTICLE 1**

##### **CONSTITUTION - HEADQUARTERS**

An Athletic Association is established in accordance with the Law on Associations and Institutions, which is a non-profit with a parallel cultural activity based in Ayia Napa near the "Melissi Beach Hotel". Mailing address is Arch. Makarios DG Sotira Am / at no. 18 T.T. 5390

#### **ARTICLE 2**

##### **NAME**

The name of the Association will be: O.X.A.N. "AYIA NAPA BEACH RACKET ASSOCIATION".

#### **ARTICLE 3**

##### **LOGO**

The logo of the association is circular and includes 2 rackets with a tennis ball, with the name of the group running around the circumference.

#### **ARTICLE 4**

##### **GOALS**

The goals of the association are:

1. The cultivation, development and dissemination of officially recognized and non-coastal and water sports. Indicatively mentioned on the one hand as beach sports are beach racket tennis, beach volleyball (beach volleyball), beach tennis (beach tennis) and beach soccer (beach soccer).
2. The strengthening of friendly ties between its members who share the love for sports in the environment of the Beach as well as the environmental awareness for the maintenance of decency, cleanliness and public health in the wider coastal area of the beach.

3. The development and cooperation of the association with all relevant purposes sports and cultural associations and competent bodies of the state and abroad, which cultivate and promote similar sports and promote the environmental awareness of the citizens, in particular the cooperation with those associations, which promote the sport of racquetball tennis for its official recognition as a sport by the competent state bodies, participating in joint events, events and activities.
4. The preservation, study, development and promotion of the common interests of the members of the Association.
5. The contact and cooperation of the Association and its members with similar associations or organizations abroad that have the same or similar or related purposes and aspirations.
6. The regular contact between the members and the exchange of views on issues of the Association or its aims.

## **ARTICLE 5**

The promotion and realization of the goals of the Association will be as follows:

1. The establishment and operation by the association of learning departments of cultivated sports, especially wooden tennis racket, and the Board of Directors is given the opportunity to appoint responsible trainers of sports and other sports, who with the orders of the Board will determine any procedural issues for training and participation in the respective events of the club or other clubs.
2. The organization of games and the participation of the association in inter-club games in Cyprus and abroad.
3. The effort to configure the space with the permission and assistance of the competent bodies and bodies, especially the Municipality of Ayia Napa and the Municipal or State body that manages the space, appropriate and friendly to the environment and the existing facilities, sports infrastructure and conduct of sports, without any burden on the ecosystem.
4. The organization of events with social, cultural and sports content as well as the organization of informative seminars, dances, festivals, excursions, etc.
5. The establishment of committees by the members for the realization of these purposes as well as the taking of any appropriate means for the realization of the above purposes of the association.

## **ARTICLE 6**

### **MEMBERS - REGISTRATION - SUBSCRIPTIONS**

1. A MEMBER of the association is registered with a decision of the Board of Directors, any citizen who shares his goals and submits a special printed or electronic application and pays at the same time the right of registration and the annual subscription.
2. The submission of the relevant application by any interested party for the acquisition of membership as an unconditional acceptance of the aims of the association and its statutory provisions.
3. The right of initial registration is set at the amount of 5 Euros (5 Euros only) and then the annual subscription which is set at the amount of 10 Euros (10 Euros only).
4. The Board of Directors may, by its decision, adjust the amounts of the registration fee and the annual subscription of its members.
5. The board of directors may request from its members, reasoned, the payment of an extraordinary contribution, for the service of a specific purpose.
6. Annual subscriptions are paid in a lump sum during the first month of the current financial year. Failure to pay the annual regular subscription beyond six months implies the deletion of the member, if he has previously been invited by the Board of Directors to settle his debts.
7. The deleted member for the above reason may re-register with the original amount stated in paragraph 3 of Article 6.
8. Exceptionally, by a decision of the Board of Directors, which is taken by an absolute majority, the title of honorary member may be awarded, without the right to vote, to persons who have been distinguished for their contribution to the association or to sports. Honorary members are exempt from the above cash payments.

## **ARTICLE 7**

### **UNREGISTER – REMOVAL**

1. Every member is entitled to leave the association by submitting his resignation in writing, without being entitled to submit any claim on his property. The resignation of the member must be submitted to the Board of Directors at least 3 months before the end of the accounting year and in such case the resignation is valid from the end of that accounting year and the resigning member is obliged to pay his annual subscription.
2. A member may be removed by a decision of the Board of Directors taken by a majority of its members present, following a reasoned proposal by any member of the

association, especially when the conduct of the member is incompatible with the dignity of the association or endangers its prestige. or does not comply with the decisions of the general meeting and the decisions of the Board of Directors or obstructs the implementation of their decisions.

3. At least seven (7) days before the decision for removal or expulsion of a member is taken, the Board of Directors summons the member to be removed for a reason before him. He may postpone the relevant decision until later, so that the deleted member can show in practice his repentance for the reasons of his removal.

4. The General Assembly has the right to revoke this decision, which decides definitively by an absolute majority of its members present in the first, regular or extraordinary convergence after the decision of deletion, after a reasoned and registered proposal of the deleted member.

## **CHAPTER B**

### **ARTICLE 8**

#### **RIGHTS - OBLIGATIONS**

##### 1. Member Rights :

i. The members of the Association (excluding the honorary members) acquire the right to be elected and to be elected in its bodies and to participate in the general assemblies with the right to vote, if they have fulfilled their financial obligations to the association and if they do not belong to the Board of Directors. any other association, association or organization whose purposes are similar to these Articles of Association.

ii. The members of the Association have the right to actively participate in all the events of the association or in the committees that are formed specifically for a specific purpose and in general in all the activities of the association.  
iii.

iii. The members of the Association have the right to be informed by the Board of Directors about its decisions, the financial situation of the association and in general about any issue that concerns the association.

##### 2. Obligations of members:

i. Its members are obliged to pay their subscriptions to the Association, to participate in its General Assemblies, to comply with the provisions of its statutes and the decisions of its bodies, to fulfill with due diligence their assigned responsibilities and to support and promote the aims of the association.

ii. Members are required to show impeccable and exemplary behavior towards other members.

iii. Each special contribution is optional for members.

## **ARTICLE 9**

### **DEPARTMENTS - COMMITTEES**

1. The Board of Directors has the right to form and appoint committees consisting of members of the Association to assist and fulfill the work of the Association or to appoint Directors for this purpose.
2. Depending on the calls of each one, the members of the Association can be active in one or more departments.
3. Classes can be made by decision of the Board of Directors for any kind of sports activity, such as racquetball, winter swimming, beach volleyball, water polo and other sports activities.
4. At the head of each department, appointed by decision of the Board of Directors will be a member of the Association (not necessarily a member of the Board) who will hold the position of curator and will be assisted by two members of his choice so that for each department there is a three-member committee that will take care of its design and needs.
5. Members of the Association can be members of more than one three-member committee of a department, and are appointed and terminated at any time by the Board of Directors.
6. The coordination and supervision of the departments is the General Superintendent appointed by decision of the Board of Directors, who is a direct advisor and collaborator of the Comptrollers in the planning of their action and is responsible for informing the Board of Directors.
7. Each department keeps a book of activities and events, which the Supervisor informs by recording everything that concerns his department.
8. The duties, responsibilities, details and action frameworks of the Departments or Committees may be regulated by Internal Regulations of the Association.
9. By decision of the Board of Directors, the Association may be subordinated either to a part of it or for more to a Federation of Associations that pursue similar purposes.

## **CHAPTER C**

### **RESOURCES - REPRESENTATION**

#### **ARTICLE 10**

The resources of the Association are the following:

1. The Registration Right of the members.
2. The annual regular membership fee.
3. The extraordinary contributions of the members.
4. The sponsorship's, donations, state, municipal subsidies to the Association from any natural or legal person that are made without underestimating its autonomy.
5. Revenue from events, dances, exhibitions, etc.
6. The income from the interest of the funds of the Association.
7. Any other legal extraordinary income not included in the above.

The funds of the Association are deposited in a recognized bank and are used for the needs of the Association by written order of the President and the Secretary of the Association.

The audit of the accounts of the Association is done by the approved auditors appointed by the General Assembly and approved by it.

#### **ARTICLE 11**

The Association in all its relations with every third party, as well as before every court and every Authority is represented by the President without a special decision or any other member of their Board of Directors after a decision of the Board of Directors.

## **CHAPTER D**

### **BODIES OF THE ASSOCIATION**

#### **ARTICLE 12**

##### **BOARD OF DIRECTORS**

1. The Association is governed by a five-member Board of Directors, consisting of the President, Vice President, General Secretary, Deputy General Secretary and the Treasurer elected by the members of the Association in a General Assembly by secret ballot.

2. The term of the Board of Directors is three years.

3. The right to nominate a member of the Board of Directors has persons who do not belong to the Board of Directors of any other body, association or organization whose purposes are similar to this statute as well as all members of the Association who have settled the financial their obligations to the Association until the year in which the General Assembly is held, meaning that they have submitted to the Secretariat of the Association a relevant application with the completion and submission of a special form for their candidacy at least five days before the vote.

4. a. Prior to the voting, a three-member election committee is elected by the General Assembly.

b. In case an objection is raised for the submission of a candidacy, the Election Committee examines and decides.

c. If the number of candidates is equal to the number of seats, then the candidates are considered elected. If the number is higher, then an election is held.

d. The ballot papers, in order to be valid, must bear the seal of the Association and be initialed by the members of the Election Committee.

e. In each ballot paper the voter writes or notes the names of the candidates, which in no case should be more than the positions for which an election is held, otherwise they will be considered invalid.

f. In case of a tie, the decision for the election is taken by alternate election and in case of a 2nd tie by lot.

g. Upon completion of the election, the chairperson of the Election Commission announces the results.

h. In case of objection, it is examined and decided by the Ephorate Committee.

5. In addition to the regular directors, the first two runners-up from the result of the relevant vote shall be appointed alternate councilors. They replace any regular board members who resign or leave for any reason before the end of their term.



6. Up to seven (7) days from the appointment of the Board of Directors, it meets and is formed in a session by secret ballot in body as above.

7. The members of the elected Board of Directors have the right to hold the same position (Chairman, Vice-Chairman, Secretary, Funds) only for four consecutive terms. Upon the expiration of a term of office with the resignation of an official of the Board of Directors or the resignation of the Board of Directors, members of the Board of Directors have the right to reclaim the position of the Board of Directors.

8. The Board of Directors is competent to decide on any case concerning the administration of the association and the management of its property, except for its real estate, for which the general assembly is responsible and / or except for the matters for which it is competent to decide is the General Assembly. It prepares the budget and the report of its action and submits them for approval to the General Assembly.

9. The Board of Directors meets regularly at least once every two months and extraordinarily whenever necessary, at the invitation of the Chairman and is in quorum if at least three (3) members are present. The Board of Directors meets extraordinarily when requested by at least three (3) members with a written statement to the Chairman stating the issues to be discussed. Decisions are taken by a simple majority of the members present, and in the event of a tie, the vote of the President shall prevail.

10. A member of the Board of Directors who is unjustifiably absent for three (3) consecutive meetings resigns from his position and is replaced by the first runner-up.

11. In case of resignation, resignation or death of the Chairman or any other official of the Board of Directors, the Board of Directors after being filled by the alternate directors as you understand above proceeds by secret ballot to elect another member to fill the vacancy.

12. The Board of Directors acts as the trustee of the General Assembly for the issues decided in it and invites the members of the association to day and time, drafting the agenda of the issues to be discussed. Concludes service contracts to serve its purposes, delegates responsibilities to its members and generally performs any act for which no decision of the General Meeting is required.

13. The Board of Directors decides on the acceptance of the applications of those who wish to register as active members of the Association in accordance with the formulas and the procedure that may be specifically specified in the relevant Internal Regulations of the Association. It further accepts donations and bequests, prepares the report of the previous year and the budget of the income and expenses of the new year, which it submits for approval to the General Assembly.

14. Resignation of any member from any position you freely allow at any time.

## **ARTICLE 13**

### **RESPONSIBILITIES OF BOARD MEMBERS**

1. The President represents the Association in all its relations, and is obliged to inform the Board of Directors of its respective actions. It convenes the regular and extraordinary General Meetings, drafting the relevant invitations and the agenda. He directs the meetings of the Board of Directors, signs the minutes, supervises the management of the fund, gives the order for any expenditure following a decision of the Board of Directors, signs together with the General Secretary every document of the Association. Accounts for the actions of the Board of Directors at the General Meeting and announces the beginning of the meetings of the General Meetings.
2. The Vice-President shall replace the President in the event of his absence or incapacity. In case of impediment or the absence of the Vice President, the former councilor replaces him and if the latter has a term of office with other councilors at the same time, then the one who will receive the most votes by the Board of Directors is chosen from among them.
3. The General Secretary conducts the correspondence of the union. Signs together with the President each document. Keeps the correspondence protocol, the register of members, the minutes books of the board of directors and the General Assembly and keeps the files and the Seal of the Association. In case of impediment, he shall be replaced by the Deputy Secretary General.
4. The Deputy Secretary-General shall replace the Secretary-General when he is unable to perform his duties for any reason.
5. The treasurer collects every contribution of the members and all kinds of income with duplicate printed receipts signed by him.
6. Makes receipts and payments by decision of the Board of Directors. Keeps the accounting books of the association, and deposits each amount in a Bank of choice of the Board of Directors. Informs the Board of Directors in every meeting that will be requested, about the financial situation of the Association.

## **ARTICLE 14**

### **GENERAL ASSEMBLY**

1. The General Assembly is the supreme and sovereign body of the association, which, apart from the general responsibilities, decides on any other matter that does not fall under the competence of another body. Notices to members of any kind of Assembly must be sent at least 14 days before they are convened.
2. The Board of Directors convenes the Ordinary General Meeting within the last quarter of each year, for the accountability of the for the approval of the report and budget of the management of the Management and

the appointment of approved auditors. Every three years, the Ordinary General Meeting, in addition to the other issues, elects the members of the Board of Directors.

3. The General Meeting meets extraordinarily when decided by the Board of Directors or when requested by one fifth (1/5) of the members with a written request stating the issues under discussion and convened within fifteen (15) days after the submission of the relevant application.

4. Prior to the commencement of the work of any Assembly, a member shall be elected from among those present to chair the Assembly.

5. The General Assembly is in quorum and meets in time when one third (1/3) more than one of the members of the union who have settled their financial obligations are present. In case a quorum is not reached, after the lapse of half (½) hours, those present constitute a quorum.

## **CHAPTER E**

### **FINAL PROVISIONS**

#### **ARTICLE 16**

##### **AMENDMENT**

These Articles of Association or the Internal Regulations may be amended by a Statutory Meeting convened upon the recommendation of the Board of Directors or at the request of at least 1/5 of all members. A decision can be taken by a majority of 2/3 of the present members of the Assembly.

It is understood that the modification of the aims of the Association requires a decision of the Statutory Assembly which is taken by a majority of ¾ all the members of the Association.

#### **ARTICLE 17**

##### **RECORDS**

1. The Board of Directors of the Association, under its responsibility, keeps the following records:

i. Register of members.

ii. Practical Meetings, General Meetings and Board of Directors.

iii. Revenue - Expenditure.

iv. Assets.

v. Incoming and outgoing documents (protocol).

## **ARTICLE 18**

### **DISSOLUTION**

1. The association is dissolved by a decision of the General Assembly with a majority of three quarters ( $\frac{3}{4}$ ) of the full members with their financial obligations that have the right to vote. The Association is further dissolved in case its members are reduced below 20.

2. After the dissolution follows the stage of liquidation, and his property after the repayment of the debts and obligations of the Association goes to the Municipality of Ayia Napa, otherwise according to the law on sports clubs in the Cyprus Sports Organization (KOA).

## **ARTICLE 19**

1. The club must comply with the provisions of the articles on clubs and in particular with the current provisions on sports clubs. Any case not provided for in these Articles of Association shall be governed by the decisions of its organs in force.

2. The temporary administration of the association will be in charge of the recognition of the association, will take all the actions for the promotion of its purposes and for the appointment of all the organs of the association within one month from the registration of the association in the Registrar of the associations and Institutions.

## **BOARD OF DIRECTORS**